READ FIRST -

The Documents included and how to use them.

1. **DIGITECH Branding AD Based Email Signature Copy Script Text.txt**
    - The actual script in a text file that has to be renamed. to .vbs before executing

2. **DIGITECH Branding Script Walkthrough with color notes and descriptions of variables**
    -A MS Word document with the script broken out and explained somewhat as far as variables and what the end results are.

3. **DIGITECH Branding Notes of Reference on Signature Deployment**
    - A MS Word document with notes, locations of files, locations of folders and items we are editing on local machines, and some added concepts and information.

High level steps to perform

1. **Copy the DIGIBRAND Signature zip file(s) to shared location of choice or staging area.**
2. **Make Variable changes in provided Script.txt file**
    a. **These are broken out and highlighted in "Walkthrough" doc.**
3. **Change REGKEYs as needed for environment and Outlook verison**
4. **Verify permissions to file location and local machine folders and registry as needed**
5. **Test locally on a PC**
6. **Once tests are successful the script can be run and executed by GPO and/or Login Script based on company's chosen method of script deployment**

Thank you