

Notes of reference on Signature Deployment

Signatures Locations on local machines

Windows Vista or Windows 7

%userprofile%\AppData\Roaming\Microsoft\Signatures

Windows XP

%userprofile%\Application Data\Microsoft\Signatures

Registry Keys that are edited <what is being automated>

HKEY_CURRENT_USER\Software\Microsoft\Office\x.0\Common\MailSettings

Note, x.0 depends on your version of Outlook.

Outlook 2010 =14.0

Outlook 2007 = 12.0

SUBKEYS

Under the MailSettings registry key:

Name: NewSignature

Type: REG_EXPAND_SZ

Value: The name of signature to use for new messages (based on what you want to call the signature ie. Rex at DigiBranding New)

Name: ReplySignature

Type: REG_EXPAND_SZ

Value: The name of signature to use for reply messages (based on what you want to call the signature ie. Rex at DigiBranding Reply)

So once this is done, when you or the user start Outlook and open a new e-mail message.

The signature specified in the **NewSignature** registry value will automatically appear in the body of the message.

By using these steps, the specified signature will automatically appear in new e-mail messages (and optionally, replied to e-mail messages). However, users are still able to manually edit or remove these default signatures.

To stop editing by users set RegKey permissions accordingly and run script as an **“allowed user”**

**** Side Note ****

If you use the **Disable Signatures** group policy setting, the above steps will not work as this policy setting disables signatures in the profile.